



USAID
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ADS Chapter 626

Payroll

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**Functional Series 600 – Budget and Finance
ADS 626 – Payroll**

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ADS 626 – Payroll

626.1 OVERVIEW

626.2 PRIMARY RESPONSIBILITIES

626.3 POLICY DIRECTIVES AND REQUIRED PROCEDURES

Effective Date: 11/17/2011

The statements contained within the .3 section of this ADS chapter are the official Agency policies and corresponding essential procedures.

626.3.1 Annual Pay Limitations

Effective Date: 11/17/2011

For more information about annual pay limitations, see Annual Pay Limitations Worksheet [**Note: This document is only available on the USAID notice database.**]

626.4 MANDATORY REFERENCES

626.4.1 External Mandatory References

626.4.2 Internal Mandatory References

Effective Date: 11/17/2011

- a. [Processing Payroll Procedures for USAID/W Personal Service Contractors \(USPSCs\)](#)
- b. [Contractors Functioning as Timekeepers](#)
- c. [Implementation of the WebTA Electronic Time Keeping System](#)
- d. [Update to the Annual Pay Limitations Worksheet](#)
- e. [Payroll for U.S. Personal Service Contractors \(USPSCs\)](#)
- *f. [WebTA Self-Certifier Designating Procedures](#)

626.5 ADDITIONAL HELP

626.6 DEFINITIONS

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