

Job Title: Program Analyst – Monitoring and Evaluation (DRDA GS-14)

Grade: GS-0343-14

Area of Consideration: All Sources

Type of Appointment: Excepted Service (Time Limit) Appointment

Length of Appointment: Up to 5 years

Opening Date of Announcement: 01/20/2012

Closing Date of Announcement: 02/17/2012

You must be a U.S. citizen to apply for this position and be able to obtain and maintain a secret security clearance for this assignment. This is an Excepted Service, Schedule B appointment not to exceed 5 years.

The individual selected for this position will be administratively assigned to the Post Conflict and Disaster Assistance Branch of the Development Resources and Disaster Assistance Division, Office of Capacity Building and Development, Foreign Agricultural Service, U.S. Department of Agriculture (FAS/OCBD/DRDA/PCDA) but will be located in and work directly with the U.S. Agency for International Development, Bureau for Economic Growth Agriculture and Trade Programs, Office of Gender Equality and Women's Empowerment (EGAT/GenDev).

The USAID EGAT Bureau, GenDev Office provides technical assistance to Washington-based bureaus and USAID Missions overseas. GenDev works to advance four objectives that support USAID's gender equality and women's empowerment goal. These are to strengthen and increase: a) gender integration across all USAID programs and activities; b) women's and girls' participation; c) women's and girls' protection; and d) women's and girls' empowerment. The incumbent of this position is responsible for serving as the office's Monitoring and Evaluation (M&E) Advisor on integrating gender issues in development program activities. As the GenDev M&E advisor, the incumbent provides technical input and leadership on gender-related monitoring, evaluation, reporting, and gender assessment for strategic planning. She/he works as a member of task-oriented teams and in collaboration with other GenDev Office, Mission, and Regional Bureau staff under the supervision of the GenDev Director. Work involves long-term planning as well as short-fuse timelines and has high visibility within the Agency. She/he works closely with office and bureau staff to ensure application of M&E practices and gender integration mandates into general policy, program, and budget guidance, as outlined in the Agency's 2011 Evaluation Policy. The incumbent also maintains contact with the Bureau for Program, Policy, and Learning (PPL) and other Regional and Pillar Bureaus to ensure that GenDev is well represented in all M&E-related decision-making with respect to gender integration.

Basic Qualification Requirements:

Must have 1 year of specialized experience equivalent to the GS-13 level in the Federal Service that has equipped you with the particular knowledge, skills, and abilities to perform successfully the duties of this position and that is typically in or related to the work of the position to be filled.

To Apply: Send a cover letter, current resume, and a supplemental statement that directly and separately describes your abilities in each of the below listed required skills to:

FAS-SCHB-APPLIC@wdc.usda.gov with the **Subject: OCBD-12-094**

Required Skills:

- **Familiarity with USAID policies** on gender integration and the Agency's strategic planning, project design, and evaluation practices
- **Knowledge of gender issues across multiple international development sectors** such as agriculture, food security, health, education, civic participation, democracy and governance, or natural resource management
- Experience providing adult-centered, technical training, advice, and input in person and virtually on the use of behavioral/social science research **evaluation methods**, both quantitative and qualitative, to **evaluate how effectively international development programs address gender inequalities and the impact of gender integration on development outcomes**
- Experience **designing performance management systems** to routinely monitor how effectively international development strategies, programs, and projects address gender inequality
- Experience providing technical training, advice, and input in person and virtually for **conducting country-specific gender analysis across** multiple international development sectors such as agriculture, food security, health, education, civic participation, and natural resource management (gender analysis)
- Experience providing technical training, advice, and input in person and virtually for **conducting organization-specific assessments that recommend how organizations can integrate gender** into their extant strategies, programs, and projects across multiple international development sectors such as agriculture, food security, health, education, civic participation, and natural resource management (gender assessment)
- Demonstrated ability to **work collaboratively and lead teams consisting of multigenerational**, highly diverse international development practitioners
- Demonstrated excellence in **verbal and written communication** (including e-mail etiquette and ability to craft succinct, pointed documents)

NOTE: Attachments should be limited to a total of 5 MB or less, as e-mails with large attachments may be blocked by the USDA e-mail firewall.

NOTE: Applications that do not include a supplemental statement addressing individually each of the required skills may not be considered.

Direct all inquiries to: David White

Branch: USDA/FAS/OCBD/DRDA/PCDA

Email Address: David.White@fas.usda.gov

Telephone: (202) 720-8694

***NOTE* A career status employee that is outside of FAS that accepts this position will be appointed to a Schedule B, Excepted Service time limited appointment. This appointment does not offer re-employment rights back to career status within FAS, as described in CFR, Chapter 352. The employee may seek re-employment rights from their losing agency prior to accepting this Schedule B appointment. Please note that agencies are not required to grant re-employment rights.**